



Terms of Reference for (B) a part time Communication expert youth oriented

Duty Station:	Athens, Greece
Duration:	Services contract (Phase A: 5 months starting as of contract signature, Phase B: upon successful evaluation of Phase A and until August 2027).
Occupation:	Part time engagement a freelancer/external consultant (Phase A and Phase B, 20 working days in total)
Suggested Grade:	Communication expert, youth oriented
Fixed Daily rate:	300 euro/day including all taxes and social security cost as applicable

The position reports to the MIO-ECSDE Head Officer and the You(th)Care4Planet Project Officer.

Background and Scope of Position

The YOUthCARE4planet project aims to support a new environmentally conscious generation in planning, acting, advocating and accessing decision making to drive sustainable change in Greece, Italy, Tunisia and Egypt. Within the framework of the [You\(th\)Care4Planet](#), the Mediterranean Information Office for Environment, Culture and Sustainable Development is seeking for a part-time Youth Engagement expert who will be responsible in the youth engagement component of the project. The Implementation of the [You\(th\)Care4Planet](#) Project began in 11th of September 2025 and has a total duration of 24 months (till 10/09/2027).

More information on the Project can be found at <https://medies.net/project/youthcare4planet/>.

Job Profile

Primary responsibility will be to follow the [You\(th\)Care4Planet](#) Project communication, dissemination and story-telling related activities, including dissemination, visibility and outreach. The main duties and responsibilities are:

- Coordination of the activities in the context of WP2 on Communication, based on the common communication plan that has been co-created by the partners and monitoring of the implementation of the communication plan, from the end of MIO-ECSDE.
- Regular development and publishing of youth-focused communication content- based on the communication plan—contributing to the visibility of the project on various channels: (A) the facebook and Instagram accounts of [You\(th\)Care4Planet](#) (B) the project's official website (C) traditional media outlets (e.g. MIO-ECSDE/MEdIES newsletters articles) to share updates on project activities, achievements, and insights.
- Design and development of communication material for online and offline events (webinars, trainings, press events, festivals, etc.) that will be organized in the context of [You\(th\)Care4Planet](#)



- Contribution in Work Package 5 on “Youth Care Green Voicing” for further dissemination and promotion of specific activities of the [You\(th\)Care4Planet](#), and particularly the youth-led environmental action enhancing their visibility and impact across the Euro-Mediterranean region. Technical support in the “multimedia storytelling” activity that will document 6 exemplary practices of youth actions through short videos and digital visualizations (infographics).

Values and Ethics

The candidate should have a high level of integrity, accountability, and punctuality. He/she should also demonstrate and be exemplary in portraying MIO-ECSDE values and ethics. He/she should be a good team player. Communications must remain neutral with regard to the geo-political/political and security related sensitivities of the MIO-ECSDE projects’ beneficiary countries.

Qualification – Experience and Competencies

Required

Education

- University Degree on Communication or Languages or Public Relations
- Master’s Degree on Communication, Culture, Languages or Public Relations

Work experience

- At least 5 years’ experience in digital marketing campaigns, development of communication materials, design and implementation of audience-focused communication strategies, support of outreach activities aimed at increasing youth engagement.
- At least two years’ experience in supporting awareness and outreach activities.

Skills

- Excellent written and oral English communication skills (CEFR C1 or C2)
- Excellent written and oral French communication skills (DELFB2 or DALF C1)
- Proficiency in the use of: MS Office, WordPress, MailChimp, Asana, Canva, Slack tools

Desired

- Written and oral communication skills in other Mediterranean languages
- Experience in intercultural communication and community outreach

Other competencies:

Ability to:

- Coordinate well with diverse individuals and teams, particularly youth, and work effectively with colleagues and stakeholders to achieve results.
- Apply principles of ethics, transparency and non-discrimination.
- Display gender, cultural, religion, race, nationality and age sensitivity and adaptability.





Mediterranean Information Office

for Environment, Culture & Sustainable Development

The Mediterranean NGO Federation for Environment and development

12, Kyrristou str. 105 56, Athens, Greece

T: +30210-3247490 | 0030-210-3247267

F: 0030-210-3317127

E: info@mio-ecsde.org

W: www.mio-ecsde.org

- Treat all people fairly without favoritism.
- Fulfill all obligations to gender sensitivity and zero tolerance for sexual harassment.
- Be open to change and ability to receive/integrate feedback.

Fixed gross remuneration: 300 euro/day including all taxes and social security cost as applicable.