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| C:\Users\vlachogianni\Documents\My Dropbox\mio-brand\brand-soft-update\logomark\PNG\110DPI\cmyk\mio-ecsde-modernized.png | Mediterranean Information Office  **for Environment, Culture & Sustainable Development**  **The Mediterranean NGO Federation for Environment and development** | 12, Kyrristou str. 105 56, Athens, Greece  **T**: +30210-3247490 | 0030-210-3247267  **F**: 0030-210-3317127  **E**: info@mio-ecsde.org  **W**: www.mio-ecsde.org |

Athens 28 January 2020

**MEDITERRANEAN INFORMATION OFFICE FOR ENVIRONMENT,**

**CULTURE AND SUSTAINABLE DEVELOPMENT (MIO ECSDE)**

**“Piloting Marine Litter Prevention and Mitigation Measures in**

**Mediterranean Marine Protected Areas”**

|  |
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| **CALL FOR OFFERS** |

**SUBMISSION OF OFFERS BY: 12 February 2020 at 17:00 pm Greek Time**

**BUDGET CEILING: 54.000 EUROS divided by 2: 27.000 EUROS per pilot action (demo).** The amount includes all other costs, income taxes and any other amount payable or cost that may be required for the completion of the work/service.

**ASSESSMENT CRITERIA:** Most advantageous offer

**Description of Service**

In the context of the Interreg Med Plastic Busters MPAs project ([https:/plasticbustersmpas.interreg-med.eu](https://plasticbustersmpas.interreg-med.eu)), MIO-ECSDE is conducting an offer-request for the realization of **2 actions for** **“Piloting Marine Litter Prevention and Mitigation Measures in Mediterranean Marine Protected Areas” in two of the following coastal and marine protected areas: Kornati National Park (Croatia), Strunjan Landscape Park (Slovenia), Thermaikos Gulf Protected Areas (Greece)**. These actions will be performed by different consultants or organizations in each country, which will be selected under the present procedure.

The details of the activity are defined in the terms of the present document and its Annexes.

**Procurement procedure**

The procurement will proceed having regard to:

* General principles of EU law on procurements.
* Internal Rules and Regulations of MIO-ECSDE.
* The present CALL FOR OFFERS**.**

**Offer Submission**

Participation in this Call for Offers is open, on equal terms, to all organizations or consultants who meet the conditions laid down in this Call where they possess adequate professional experience and capacity. Interested Parties should submit an offer including the following:

* The Offer Form as given in Annex I including list of implemented and ongoing projects – references and CVs of the team members / expert(s).
* Their Financial Offer using the format given in Annex II in a separately closed envelope.
* Official registration certificate, VAT number registration and legal status form and representation where applicable.

**Deadline for submission of offers**

SUBMISSION OF OFFERS UNTIL: 12th February 2020 at 17:00 Athens Time

The successful candidates will be informed within 4 working days following the submission deadline**.**

**Awarding Criteria – Evaluation**

The most advantageous offer as per the Evaluation Criteria described in the Terms of Reference and in the present call for Offers.

The evaluation of offers will be made as follows:

|  |  |
| --- | --- |
| **Evaluation Criteria** |  |
| The proposed measure to be piloted is one of the 10 measures mentioned in the ToR | ON/OFF |
| The proposed measure is implemented in one of the following three areas: Kornati National Park (Croatia), Strunjan Landscape Park (Slovenia), Thermaikos Gulf Protected Areas (Greece) | ON/OFF |
| The proposed measure is included in the Marine Litter Action Plan of the aforementioned areas (see ANNEX I) and implemented in close collaboration with the Management Bodies of those areas – Letter from the competent Management Body attached. | ON/OFF |
| **Qualifications and Requirements** |  |
| A registered organization in the country or an individual expert or team of experts that possess(es) adequate professional experience and capacity. | ON/OFF |
| Number of projects implemented and ongoing - references: A record of 2 successfully implemented similar projects in terms of nature and value in the last 5 years and ongoing. | *20 points (min)*  *30 points (max)*  *(2 points plus for each additional project with max 10 points plus)* |

|  |  |
| --- | --- |
| **Activity Description** |  |
| Quality and efficiency of the implementation: realistic and clearly defined project management and planning | 20 points (min)  30 points (max) |
| Impact: clear and realistic description of expected results, clear link to the proposed actions | 20 points (min)  30 points (max) |
| Excellence – Innovation: degree of innovation, level of technical challenges, technical feasibility and risks | 20 points (min)  30 points (max) |
| **Implementing Team and Experience** |  |
| Expertise and Experience of the expert(s): at least 5 years of professional experience in one of the following fields: marine environment protection and management, marine litter management, waste management, management of marine protected areas | 20 points (min)  30 points (max)  *(2 points plus for each additional year of professional experience with max 10 points plus)* |
| **Total:** | **100 points (min)**  **150 points (max)** |

The score of each one of the offers received will be calculated with the following simple formula: Sx=Cx/Ex, where:

* Cx is the amount of the Financial Offer
* Ex is the total sum of the evaluation criteria points
* Sx is the final score rounded up to the first digit

The selected offer will be the one with the smaller Sx.

**Place & Time of Offers’ Submission**

Interested Parties are invited to submit their offers on their own responsibility, either in person or through a specially authorized representative, or by sending it by registered prepaid postwith delivery receipt, at the premises of:

**MIO-ECSDE office in Athens**

**Address:** 12, Kyrristou str., 105 56 Athens, Greece

on the condition **that offers shall reach MIO-ECSDE office’s premises by 12 February 2020 at 17.00 pm.**

**The external envelope** must bear the following statement:

**Offer for the Project: “Piloting Marine Litter Prevention and Mitigation Measures in Mediterranean Marine Protected Areas”**

**The Financial Offered should be included in a separately sealed envelope bearing the title: Financial Offer – do not open**

Offers submitted after the specified date and time or offers that have been duly posted but have not reached the designated placein good time, shall not be taken into consideration and shall be returned as inadmissible, without being unsealed.

MIO ECSDE bears no liability whatsoever for any late delivery of the offers or for the contents of its accompanying folders.

The present call for offers is posted on the website of MIO-ECSDE ([www.mio-ecsde.org](http://www.mio-ecsde.org) ).

**The Chairman of MIO-ECSDE**

**Prof. Michael J. Scoullos**

**Annexes:**

* 1. **Offer Form**
  2. **Table for the Financial Offer**
  3. **Terms of Reference**

**Annex I: OFFER FORM**

**SECTION 1: ORGANIZATION/EXPERT INFORMATION**

|  |
| --- |
| **Applicant Organization/Expert Name**  *Write the name of the organization as stated in the legal registration certificate.* |
| **Physical Address**  *Where your office is located, if different from mailing address below. Please include the country in which your office is located.* |
| **Mailing Address** *(if different from the above)* |
| **Email Address** |
| **Name of Project Lead**  *Provide the name for the person responsible for correspondence with MIO-ECSDE regarding this project.* |
| **Position in Organization** *(if applicable)* |
| **Email Contact of Project Lead**  *Provide an email address. MIO-ECSDE will use this email address to communicate with you.* |
| **Telephone (include country code)**  *Provide a number for the office and for a mobile phone of the project lead contact, if available.* |
| **Website Address** (*if any*) |
| **Organization Type** *(if applicable)* |

**SECTION 2: ACTIVITY DESCRIPTION**

|  |
| --- |
| **Activity Title** |
| **Activity Description** *(Max 250-300 words)*  *Describe the main objectives of the activity, the Relevance to the Plastic Busters MPAs project and specifically to the Terms of Reference of the present call. Explain how this activity contributes to the priorities of the Marine Litter Action Plan of the proposed area.* |
| **Activity Implementation Approach** *(Max 250-300 words)*  *Describe the proposed strategy and lines of action of the activity in response to the Terms of Reference, including a summary of the mains lines of action, the implementation steps, the implementing team, the target groups.* |
| **Activity Impact** *(Max 250-300 words)*  *Provide a clear and realistic description of the expected results and how these can improve the current marine litter status in the pilot area.* |
| ***Excellence – Innovation*** *(Max 250-300 words)*  *Describe the degree of innovation of the proposed activity, the technical challenges (if any), the technical feasibility and risks and explain how you intend to minimize the risk.* |
| ***Contact with PAs Management Bodies*** *(150 - 300 words)*  *Describe the working relations of the applicant with the Management Body of the pilot Protected Area. A letter of support from the Management Body of the pilot Protected Area or its inclusion in the implementing team is obligatory.* |

**SECTION 3: IMPLEMENTING TEAM & EXPERIENCE**

*List all partners/experts that will be directly involved in implementing this activity with a key role and responsibility. For each one, describe their anticipated role.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name of Organisation/Expert** | **Nationality** | **Role** |
| **Partner/Expert 1** |  |  |  |
| **Partner/Expert 2** |  |  |  |
| *Etc (if applicable otherwise delete)* |  |  |  |

*List the projects or activities of similar nature performed during the past five (5) years:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Project/Activity** | **Total value** | **Period of Contract** | **Starting Date** | **Client/Contracting Authority and place** | **Current status**  **(completed, on-going, stalled, etc.)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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**ATTACH THE CVs OF THE MAIN EXPERTS THAT WILL BE INVOLVED IN THE**

**IMPLEMENTATION OF THE ACTIVITY**

* Having read and understood the Terms of Reference, I undertake the responsibility of organizing the activity in the event of its approval.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Annex II: Table for the Financial Offer**

|  |  |  |
| --- | --- | --- |
| **Expenses Category** | **Expense Description** | **Total amount in Euro** |
| Labor costs |  |  |
| Professional services |  |  |
| Supplies |  |  |
| Equipment |  |  |
| Travel costs |  |  |
| Other |  |  |
| **TOTAL max (27.000 euro)** |  |  |

**Annex III: Terms of Reference**

**TERMS OF REFERENCE**

**“Piloting Marine Litter Prevention and Mitigation Measures in**

**Mediterranean Marine Protected Areas”**

**In the framework of:**

**The Interreg Med Plastic Busters MPAs project**

****

**January 2020**

1. **The framework**

The marine litter prevention and mitigation measures will be piloted within the framework of the Plastic Busters MPAs project.

Plastic Busters MPAs (<https://plasticbustersmpas.interreg-med.eu>) is a 4-year-long Interreg Med funded project and aims to contribute to maintain biodiversity and preserve natural ecosystems in pelagic and coastal MPAs, by defining and implementing a harmonized approach against marine litter. The project entails actions addressing the whole management cycle of marine litter, from monitoring and assessment to prevention and mitigation.

The project will set-up and implement up to 10 marine litter demonstration projects in pilot coastal and marine protected areas (MPAs). Demos will showcase MPA-relevant marine litter measures and lessons learned will be captured in a set of comprehensive guidelines to support replication of actions in other Mediterranean coastal and marine protected areas.

Plastic Busters MPAs has already selected the following project partner MPAs for piloting at least five marine litter prevention and mitigation measures: the Tuscan Archipelago National Park, the Pelagos Sanctuary, the Cabrera National Park, the Zakynthos National Marine Park. A fifth demo action will be carried out in an MPA to be selected by the Croatian partners of the project.

For the remaining five MPA locations of the demo projects, the Steering Committee of the Plastic Busters MPAs project decided at its 4th meeting (12-13 November 2019, Barcelona) to give priority to sites located in the following coastal and marine protected areas: Miramare (Italy), Torre Cerrano (Italy), Torre Guaceto (Italy), Ebro Delta (Spain), Cabo de Gata (Spain), Cala Ratjada (Spain), Kornati National Park (Croatia), Strunjan Landscape Park (Slovenia), Thermaikos Gulf Protected Areas (Greece). These areas have already developed Marine Litter Action Plans within the framework of the Interreg Med ACT4LITTER project (<https://act4litter.interreg-med.eu>). Plastic Busters MPAs within its contractual commitments has committed to concretely capitalize on the Interreg Med ACT4LITTER project results. At the Steering Committee of the Plastic Busters MPAs it was decided that the project partner SCP/RAC will launch a call for the demos to be implemented in the ACT4LITTER MPAs of Italy and Spain, while MIO-ECSDE will launch a call for the demos to be implemented in the remaining three areas located in Croatia, Greece and Slovenia.

1. **Marine litter prevention and mitigation measures to be piloted**

During the studying phase of the Plastic Busters MPAs project, a desk study and a consultation for the identification of the most effective measures to be implemented directly by MPAs managers was held. Based on the outputs and taking stock of the ‘[ACT4LITTER TOP 10 PRIORITY ACTIONS TO CURB MARINE LITTER IN MEDITERRANEAN MARINE PROTECTED AREAS](https://act4litter.interreg-med.eu/news-events/news/detail/actualites/the-top-10-act4litter-priority-actions-to-curb-marine-litter-in-mediterranean-marine-protected-areas/)’ document, it was decided that the types of measures to be considered for the demos are the following ones:

1. Promoting best practices for tourism and recreation
2. Improving solid waste management systems and practices
3. Promoting the replacement of single-use plastics
4. Banning specific items and activities
5. Awareness raising campaigns
6. Improving port reception facilities for the delivery of waste from ships
7. Upcycling and/or recycling
8. Promoting extended producer responsibility schemes
9. Fishing for litter scheme
10. Derelict fishing gear management schemes

The proposed measure to be piloted should be one of the aforementioned measures. It should be setup and implemented in one of the following three areas: Kornati National Park (Croatia), Strunjan Landscape Park (Slovenia), Thermaikos Gulf Protected Areas (Greece). The proposed measure should be included in the Marine Litter Action Plan of the aforementioned areas (see ANNEX 1) and should be implemented in close collaboration with the Management Bodies of those areas. The proposed measure will be implemented in line with the guidelines to be developed by the Plastic Busters MPAs project in order to ensure a coordinated approach. The guidelines will be shared with the successful applicant within February 2020.

1. **Time Frame**

The measure has to be setup by **March 2020** and successfully completed by **September 2020**.

**ANNEX 1**

Annex I can be found in the links below:

* Action Plan for Marine Litter in Kornati National Park: <https://bit.ly/2GvnZCR>
* Action Plan for Marine Litter in Landscape Park Strunjan: <https://bit.ly/37AUOKx>
* Action Plan for Marine litter in Thermaikos Gulf Protected Areas: <https://bit.ly/2O59NVo>